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## APPLIED BEHAVIOR ANALYSIS BOARD DRAFT MEETING MINUTES

Date of Posting: February 2, 2021  
Date and Time of Meeting: February 16, 2021 1:00PM  
Name of Organization: The Board of Applied Behavior Analysis  
Place of Meeting: Aging and Disability Services Division  
Teleconference:

**Please place your phone or your computer microphone on mute unless providing public comment.**

In accordance with Governor Sisolak's Declaration of Emergency Directive 006; Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended.

**Board members will be attending telephonically and via Teams. Members of the public will also participate via teleconference or Teams.**

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 775-321-6111,,701272664#](tel:+17753216111701272664) United States, Reno

Phone Conference ID: 701 272 664#

**All times are approximate. The Board reserves the right to take items in a different order, items may be combined for consideration by the Public Body and items may be pulled or removed at any time to accomplish business in the most efficient manner.**

### AGENDA

1. Roll Call and Verification of Posting

Laryna Lewis verified posting. The following board members were present: Dr. Brighid Fronapfel, Christy Fuller, Rachel Gwin, Dr. Patrick Leytham, and Courtney LoMonaco. Meeting proceeded with quorum.

## 2. Public Comment

(No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an item. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

Jennifer Frischmann gave a public comment. Jennifer stated they were originally not going to have a February meeting; however, there is a training opportunity Ms. Fuller had completed research on for the board members and staff to attend. Jennifer also gave the two new board members an opportunity to introduce themselves.

Courtney LoMonaco stated she is happy to be here and thanked Jennifer for the introduction. Courtney stated she has been a Board Certified Behavior Analyst (BCBA) since 2018. She worked as a special education teacher in Reno, NV and currently works as a Behavior Analyst for Washoe County School District since October of 2018. Courtney looks forward to their work with the board.

Dr. Patrick Leytham stated he has been a Behavior Analyst since 2019. Like Courtney, he has also taught Special Education with Clark County School District. He is currently with Touro University but will be moving on to another clinic beginning the month of March. Dr. Leytham stated he is happy to be here.

Jennifer thanked the new members and explained she did not want to pass an opportunity for introductions, and they will have formal introductions next meeting.

Dr. Kerri Milyko gave a public comment. Dr. Milyko welcomed the new board members and stated she is glad the positions were filled. She is excited they have some diverse backgrounds and for the future work the board will be doing with their different perspectives. She hopes they did a good job laying the groundwork. Dr. Milyko ended her comment by stating best of luck and wishes for the best.

## 3. Approval of Previous Meeting Minutes **(For Possible Action)**

Dr. Fronapfel asked if the board found anything in the meeting minutes they would like corrected. Seeing none, the president requested a motion.

Christy moved to approve the meeting minutes from January 13, 2021. Rachel seconded the motion. All in favor, motion passed. Dr. Leytham abstained from the vote.

## 4. Review of Financial Status with Discussion and Possible Approval of Spending Board Funds for the Council on Licensure, Enforcement, and Regulation **(For Possible Action)**

Christy provided an overview for this agenda item. She explained part of this agenda item is regarding a training opportunity from the Council on Licensure, Enforcement, and Regulation (CLEAR). This training is a series of five webinars broken down each month. This training will discuss rules, foundations, administrative rule making, professional discipline and more. She believes this will be helpful and useful to them. They can send up to five people per registration amounting to one hour each month. The cost for one registration is \$290.00. They will need the names and email addresses of the attendees upon registration. The following are the dates, all to commence at 10 am PST: February 25<sup>th</sup>, March 18<sup>th</sup>, April 22<sup>nd</sup>, May 20<sup>th</sup>, and June 17<sup>th</sup>. Christy asked if anyone had questions. Jennifer responded and stated as Christy had said, it is a great opportunity. Not many trainings come around for this cost. Dr. Fronapfel agreed, this training would be very nice to attend. Christy believes it is important for as many people to attend as possible and understands it is a commitment. Dr. Leytham asked if they would need to do any deliverables after attending the training such as train other people or if it is strictly for them as board members. Dr. Fronapfel stated that is a good question. This will be strictly for board members and staff. They may offer a summary for the constituents, but it is mainly for their roles as members. Christy believes having an agenda item to discuss what they learned would be helpful. Dr. Fronapfel agreed with Christy. Rachel agrees this training is a good idea and will be able to attend all trainings except for the training hosted in February.

Dr. Fronapfel requested a motion. Christy motioned for the board to have two registrations to attend the CLEAR five-series online modules so all five board members, their Deputy Attorney General, Executive Director and Assistant can attend. Rachel seconded the motion. All in favor, motion passed.

Jennifer stated she and Laryna will work on the registrations with fiscal and will reach out if additional information is needed.

Christy reviewed the financial statement from the DAWN report. She stated it is a different view compared to the report from fiscal. Christy referred to a point Dr. Milyko had brought up regarding the possibility of adjusting fees. They will need to look at actual costs to decide if adjustments are needed. Christy asked Jennifer if there was a way to show the breakdown of these costs in operating. Jennifer stated she will try and get this for her. Dr. Fronapfel asked Christy if she had concerns paying for CLEAR. Christy stated she did not have any concerns regarding the CLEAR training.

## 5. Public Comment

(No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

Jennifer Bonow gave a public comment regarding the credentialing delays. For full public comment, please see Attachment A.

George Addison gave a public comment. He stated he is a retired New York City school teacher with 30 years of experience. He has 16 years of experience as an ABA Therapist in New York state. When he moved here, he experience a lot of difficulty to receive some type of credential. He worked as an RBT from March until August and was dissatisfied with the agency he worked with and found he was tethered to that agency and could no longer function as an RBT in this state. Mr. Addison stated your credentialization makes it very difficult to work here as a behavior therapist. It was difficult to receive his credential as an RBT and stated they were so insistent to provide his high school diploma which he has not seen in over 40 years. It was also difficult for them to accept his master's degree. The ability to get credentials here makes it very difficult to work in this field. He has chosen not work because he has sent several applications and information. He has sent his master's degree and is not sure what else is required. He would love to work as an ABA therapist in this state but will not fight it. He will send his credentials to whomever will help him and thanked the board for their time.

## 6. Adjournment

Dr. Fronapfel adjourned the meeting at 1:25 pm.

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**NOTE:** We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Laryna Lewis at (775) 687-0503 as soon as possible and at least one **business** day in advance of the meeting. If you wish, you may e-mail her at [larynalewis@adsd.nv.gov](mailto:larynalewis@adsd.nv.gov). Supporting materials for this meeting are available at 3416 Goni Road, D-132, Carson City, NV 89706, or by contacting Laryna Lewis at 775-687-0503, or by email [larynalewis@adsd.nv.gov](mailto:larynalewis@adsd.nv.gov).

**In accordance with Nevada Governor Sisolak's Declaration of Emergency Directive 006 there will not be a physical location for the Nevada Board of Applied Behavior Analysis. The public is strongly encouraged to participate by phone or Teams link and download any material provided for the meeting at the website addresses below.**

- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 3: The requirements contained in NRS 241.020 (4) (a) that public notice agendas be posted at physical locations within the State of Nevada are suspended.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 4: Public bodies must still comply with requirements in NRS 241.020 (4)(b) and NRS 241.020 (4)(c) that public notice agendas be posted to Nevada's notice website and the public body's website, if it maintains one along with providing a copy to any person who has requested one via U.S. mail or electronic mail.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 5: The requirement contained in NRS 241.020 (3)(c) that physical locations be available for the public to receive supporting material for public meetings is suspended.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006; Subsection 6: If a public body holds a meeting and does not provide a physical location where supporting material is available to the public, the public body must provide on its public notice agenda the name and contact information for the person designated by the public body from whom a member of the public may request supporting material electronically and must post supporting material to the public body's website, if it maintains one.

Agenda and supporting materials posted online on

the following sites:

<http://adsd.nv.gov/Boards/ABA/ABA/>

<https://notice.nv.gov/>